

ORCUTT UNION SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, June 5, 2019
Closed Session – 6:00 P.M.
Public Session – 6:30 P.M.
District Office Board Room
500 Dyer Street, Orcutt, CA 93455

CALL TO ORDER 6:00 P.M.

- A. Pledge of Allegiance

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Susan Salucci
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential. Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.
6. Conference with Legal Counsel: Anticipated Litigation Pursuant to California Government Code section 54956.9(d) (2).

RECONVENE TO PUBLIC SESSION 6:30 P.M.

- B. Public Report on Action Taken in Closed Session
C. Adoption of June 5, 2019, Agenda

Moved _____ Second _____ Vote _____

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees wishes to afford an opportunity for the public to provide input. Those wishing to speak about a specific agenda item may do so during the Public Comment segment coming up later in the agenda or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's Administrative Assistant and must be submitted prior to the time the presiding officer calls for public comment. If you choose to speak when an item is before the Board, your name will be called before Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

- D. Superintendent's Report
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

1. OAHS Barbershop Quartet (Dona Kintzi)
2. Jazz Ensemble (Josie Coburn)

E. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

1. Items from the Board

F. **Public Comment**

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a *Public Comment Form* from the Superintendent's Administrative Assistant and submit it prior to the time the presiding officer calls for Public Comment. A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting. In accordance with the Ralph M. Brown Act, the Board is limited in its ability to, or may not be able to respond to comments during this time.

G. **Written Communication**

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items.

Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Board Meeting, May 8, 2019
- E. Consolidated Application: Application for Funding
- F. Santa Maria Valley Physical Therapy Memorandum of Understanding (MOU)
- G. Board Policy 3100, Budget, for second reading
- H. Board Policy 3260, Fees and Charges, for second reading
- I. Board Policy 3290, Gift, Grants and Bequests
- J. Board Policy 3515.4, Recovery for Property Loss or Damage
- K. Board Policy 5117, Interdistrict Attendance
- L. Board Policy 5127, Graduation Ceremonies and Activities

It is recommended that the Board of Trustees approve Consent Agenda Items A through L as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR ACTION

A. **BUSINESS SERVICES**

1. 2018/2019 Resolution No. 15, Orcutt Union School District Education Protection Account (EPA) Requirements

Staff recommends that the Board of Trustees adopt 2018/2019 Resolution No. 15, Education Protection Account (EPA) as presented.

Moved _____ Second _____ Vote _____

2. 2018/2019 Fund Balance GASB 54 Resolution No. 13

It is recommended the Board of Trustees approve the 2018/2019 Fund Balance GASB 54 Resolution No. 13, as submitted.

Moved _____ Second _____ Vote _____

3. Resolution No. 16 Other Post-Employment Benefits (OPEB) Trust

It is recommended that the Board of Trustees approve Resolution No. 16 Other Post-Employment Benefits (OBEB)Trust, as submitted.

Moved _____ Second _____ Vote _____

4. Other Post-Employment Benefits (OPEB) Investment Plan

It is recommended that the Board of Trustees approve the Other Post-Employment Benefits (OPEB) Investment Plan, as submitted.

Moved _____ Second _____ Vote _____

5. Piggyback Bid Authorization for the Purchase of a District School Bus

It is recommended that the Board of Trustees approve the Piggyback Bid Authorization for the Purchase of a District School Bus, as submitted.

Moved _____ Second _____ Vote _____

6. Surplus Items

It is recommended that the Board of Trustees approve the surplus items, as submitted.

Moved _____ Second _____ Vote _____

7. Change order for Bid Package No.2 Fencing, Gates, and Stone Veneer

It is recommended that the Board of Trustees approve the change order for Bid Package No. 2 Fencing, Gates and Stone Veneer, as submitted.

Moved _____ Second _____ Vote _____

Public Hearing – 2018/2019 Budget

A copy of the 2019/2020 Budget is available for review at the District Office, 500 Dyer Street, Orcutt, CA between the hours of 7:30 am-4:30 pm M-F.

8. 2019/2020 Budget Presentation (No Action)

Staff will present a draft of the District Budget, which will be submitted for approval at the June 12, 2019, Special Board Meeting.

B. EDUCATIONAL SERVICES

Public Hearing – Local Control and Accountability Plan (LCAP)

Copies of both the District and Orcutt Academy Charter LCAP plans are available for review at the District Office, 500 Dyer Street, Orcutt, CA between the hours of 7:30 am-4:30 pm M-F.

1. Local Control Accountability Plan (LCAP) Presentation (No Action)

Staff will present a draft of the District’s Local Control Accountability Plan (LCAP), which will be submitted for approval at the June 12, 2019, Board Meeting

2. Local Control Accountability Plan Orcutt Academy Charter (LCAP) Presentation (No Action)

Staff will present a draft of the District’s Local Control Accountability Plan (LCAP), which will be submitted for approval at the June 12, 2019, Board Meeting

C. HUMAN RESOURCES

Public Hearing Initial Collective Bargaining Proposal with Orcutt Educators Association (OEA) for 2019/2020

1. Adopt the District’s Initial Collective Bargaining Proposal with Orcutt Educators Association for the 2019/2020 School Year

It is recommended that the Board of Trustees adopt the District’s Initial Collective Bargaining Proposal with Orcutt Educators Association for the 2019/2020 School Year, as submitted.

Moved _____ Second _____ Vote _____

2. Accept 2019/2020 Initial Collective Bargaining Proposal from California School Employees Association and it's Orcutt Chapter #255

It is recommended that the Board of Trustees accept the initial proposal for negotiations for the 2019/2020 school year from California School Employees Association, as submitted.

Moved _____ Second _____ Vote _____

Public Hearing Initial Collective Bargaining Proposal with California School Employee Association (CSEA) Orcutt Chapter #255 for 2019/2020

3. Adopt the District's Initial Collective Bargaining Proposal with California School Employee Association Orcutt Chapter #255 for 2019-2020 school year

It is recommended that the Board of Trustees adopt the District's initial proposal for negotiations with California School Employee Association Orcutt Chapter #255 for the 2019-2020 school year.

Moved _____ Second _____ Vote _____

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regularly scheduled Board meeting will be August 14, 2019, beginning with Public Session at 6:00 PM, in the District Office Board Room, 500 Dyer Street, Orcutt, CA. There will also be a Special Board meeting scheduled for Wednesday, June 12, 2019, beginning with Public Session at 12:00 p.m., in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

RECOVENE TO CLOSED SESSION (IF NEEDED)

A. Public Report on Action Taken in Closed Session

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

Classified Personnel Action Report
 Orcutt Union School District
 June 5, 2019

TO: Deborah Blow, Ed.D.

SUBMITTED BY: Susan Salucci, Assistant Superintendent/Human Resources



SUBJECT: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Agayoff, Debbie	Technology	Office Assistant	14/6		\$19.90 per hour	6/17-8/30/19	Enrollment Clerical Support
Alvarez, Sydney	Campus Connection	Child Care Assistant	6/2		\$13.44 per hr.	6/14-6/30/19	Summer Camp
Alvarez, Sydney	Campus Connection	Child Care Assistant	6/3		\$14.11 per hr.	7/1-7/31/19	Summer Camp
Amenta, Mary Beth	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
Arguilles, Maria	Transportation	Bus Attendant	11/6		\$18.48 per hr.	6/14/19	Summer Transportation
Atanasov, Richard	Campus Connection	Child Care Assistant	6/6		\$16.33 per hr.	6/14-7/31/19	Summer Camp
Bacon, Joanna	Transportation	Bus Driver	18/4		\$19.93 per hr.	6/14-6/30/19	Summer Transportation
Bacon, Joanna	Transportation	Bus Driver	18/5		\$20.92 per hr.	7/1/19	Summer Transportation
Badenell, Lisa	Transportation	Bus Attendant	11/6		\$18.48 per hr.	6/14/19	Summer Transportation
Barrios-Timbrook, Veronica	Orcutt Academy HS	Charter High School Registrar/Attendance Technician	19/3	8.0	\$19.44 per hr.	6/7/19	Permanent/Probationary
Barrios-Timbrook, Veronica	Orcutt Academy HS	Charter High School Registrar/Attendance Technician	19/3		\$1,000 per year	6/7/19	Educational Stipend - Bachelors
Borsch, Dana	Technology	Office Assistant	14/6		\$19.90 per hr.	6/17-8/9/19	Enrollment Clerical Support
Brown, Gail	Campus Connection	Child Care Assistant	6/6		\$16.33 per hr.	6/14-7/31/19	Summer Camp
Bucquoy, Frank	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
Bunting, Paul	Transportation	Bus Driver	18/6		\$21.97 per hr.	6/14/19	Summer Transportation
Catron, Susan	Alice Shaw	Occupational Therapist		Not to exceed 100 hrs.	\$40.00 per hr.	6/18-7/17/19	Extended School Year

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 Orcutt Union School District
 June 5, 2019

TO: Deborah Blow, Ed.D.

SUBMITTED BY: Susan Salucci, Assistant Superintendent/Human Resources



SUBJECT: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Chacon, Erica	Transportation	Driver	15/2		\$16.78 per hr.	6/14-6/30/19	Summer Transportation
Chacon, Erica	Transportation	Driver	15/3		\$17.61 per hr.	7/1/19	Summer Transportation
Chavez, Sandra	Child Nutrition	Child Nutrition Clerk	12/6	8.0	\$18.94 per hr.	7/1/19	Increase in hours and number of work days
Chung, Mi Yong	Pupil Services	Office Assistant	14/6	5 hrs. weekly	\$19.90 per hr.	6/3-6/25/19	Pupil Services Clerical Support
Coll, Brenda	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
Crandall, Crystal	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
Cuevas, Allison	Campus Connection	Child Care Assistant	6/1		\$13.00 per hr.	6/14-6/30/19	Summer Camp
Cuevas, Allison	Campus Connection	Child Care Assistant	6/2		\$13.44 per hr.	7/1-7/31/19	Summer Camp
Dacus, Cody	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
DeCaires, Dennis	Transportation	Bus Driver	18/6		\$21.97 per hr.	6/14/19	Summer Transportation
DeCaires, Wendy	Transportation	Bus Driver	18/6		\$21.97 per hr.	6/14/19	Summer Transportation
Diaz, Maria	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
English, Pamela	Campus Connection	Director of Child Care Services	2/1	8.0	\$73,510 annually	6/6/19	Promotion
French, Kyleigh	Campus Connection	Child Care Assistant, Sub	6/2		\$13.44 per hr.	6/14-6/30/19	Summer Camp
French, Kyleigh	Campus Connection	Child Care Assistant, Sub	6/3		\$14.11 per hr.	7/1-7/31/19	Summer Camp
Frost, Rowena	Child Nutrition	Child Nutrition Transport Worker	11/6		\$18.48 per hr.	6/13-8/9/19	Summer Food Program

Classified Personnel Action Report
 Orcutt Union School District
 June 5, 2019

TO: Deborah Blow, Ed.D.

SUBMITTED BY: Susan Salucci, Assistant Superintendent/Human Resources



SUBJECT: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Fry, Aleja	Campus Connection	Child Care Assistant, Sub	6/1		\$12.35 per hr.	6/14-7/31/19	Summer Camp
Garcia, Deedra	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
Garnica, Raymond	Pine Grove	Custodian, Night	17/2	8.0	\$3,068 per hr.	6/30/19	Lay Off
Garnica, Raymond	Operations	Custodian, Sub	17/2		\$17.63 per hr.	7/1/19	Substitute
Gelotti, Lindsay	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
Graham, Jana	Transportation	Transportation Coordinator/Trainer	30/3		\$25.51 per hr.	6/18-6/30/19	Extended School Year & Additional Summer Transportation
Graham, Jana	Transportation	Transportation Coordinator/Trainer	30/4		\$26.79 per hr.	7/1-7/31/19	Extended School Year & Additional Summer Transportation
Guerrero, Karen	Campus Connection	Child Care Assistant	6/6		\$16.33 per hr.	6/14-7/31/19	Summer Camp
Guerrero, Karen	Campus Connection	Child Care Coordinator	16/6		\$20.91 per hr.	6/14-7/31/19	Summer Camp
Herrera, Samantha	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
Holford, Bianca	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18 – 7/17/19	Extended School Year
Hyatt, Donna	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18 – 7/17/19	Extended School Year
James, Melisa	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
Jimenez, Michelle	Alice Shaw	Nurse		Not to exceed 100 hrs. (combined)	\$16.00 per hr.	6/18-7/17/19	Extended School Year
Johnson, Laci	Alice Shaw	Nurse		Not to exceed 100 hrs. (combined)	\$50.00 per hr.	6/18-7/17/19	Extended School Year

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Orcutt Union School District
June 5, 2019

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SUBMITTED BY: Susan Salucci, Assistant Superintendent/Human Resources



SUBJECT: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Juarez, Shirley	Campus Connection	Child Care Assistant	6/6		\$16.33 per hr.	6/14-7/31/19	Summer Camp
Juarez, Shirley	Campus Connection	Child Care Coordinator	16/6		\$20.91 per hr.	6/14-7/31/19	Summer Camp
Klempen, Robert	Business	Assistant Superintendent of Business Services, Interim			\$800.00 daily	7/1/19 – approx. 8/1/19	Interim
Laggren, Tatum	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
Laggren, Tatum	Campus Connection	Child Care Assistant	6/6		\$16.33 per hr.	6/14-7/31/19	Summer Camp
Landron, Mary	Transportation	Bus Driver	18/4		\$19.93 per hr.	6/14-6/30/19	Summer Transportation
Landron, Mary	Transportation	Bus Driver	18/5		\$20.92 per hr.	7/1/19	Summer Transportation
Lara, Alisa	Transportation	Bus Attendant, Sub	11/2		\$15.20 per hr.	6/17-6/30/19	Summer Transportation
Lara, Alisa	Transportation	Bus Attendant, Sub	11/3		\$15.96 per hr.	7/1/19	Summer transportation
Lew, Timothy	Maintenance	Senior Maintenance Worker	21/5	8.0	\$3,918 per mo.	6/30/19	Lay Off
Lewis, Robin	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
Lewis, Robin	Campus Connection	Child Care Assistant, Sub	6/6		\$16.33 per hr.	6/14-7/31/19	Summer Camp
Leyden, Candance	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
Llamas, Erika	Transportation	Bus Driver	18/2		\$18.07 per hr.	6/14/19	Summer Transportation
Locarnini, JoAnne	Technology	Office Assistant	14/6		\$19.90 per hr.	6/17-8/9/19	Enrollment Clerical Support
Lucero-Maines, Renee	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year

Classified Personnel Action Report
 Orcutt Union School District
 June 5, 2019

TO: Deborah Blow, Ed.D.

SUBMITTED BY: Susan Salucci, Assistant Superintendent/Human Resources



SUBJECT: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
McGeary, Rebecca	Transportation	Bus Driver	18/6		\$21.97 per hr.	6/14/19	Summer Transportation
McIntyre, Laura	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
McMann, Shay	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
Macias, Pamela	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
Maestas, Celena	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
Majewski, Katlin	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
Menezes, Joanna	Campus Connection	Child Care Assistant	6/6		\$16.33 per hr.	6/14-7/31/19	Summer Camp
Mitchell, Chelsea	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
Mowry, Neva	Transportation	Bus Driver	18/6		\$21.97 per hr.	6/14/19	Summer Transportation
Musumeci, Randy	Transportation	Bus Driver	18/3		\$18.98 per hr.	6/14-6/30/19	Summer Transportation
Musumeci, Randy	Transportation	Bus Driver	18/4		\$19.93 per hr.	7/1/19	Summer Transportation
Newhall, Nancy	Campus Connection	Child Care Assistant	6/6		\$16.33 per hr.	6/17-7/31/19	Summer Camp
Newman, Ilia	Campus Connection	Child Care Assistant	6/6		\$16.33 per hr.	6/14-7/31/19	Summer Camp
Nunez, Jessica	Campus Connection	Child Care Assistant, Sub	6/2		\$13.44 per hr.	6/14-6/30/19	Summer Camp
Nunez, Jessica	Campus Connection	Child Care Assistant, Sub	6/3		\$14.11 per hr.	7/1-7/31/19	Summer Camp
Nunez, Jessica	Alice Shaw	Instructional Assistant, Sub		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year

Classified Personnel Action Report
 Orcutt Union School District
 June 5, 2019

TO: Deborah Blow, Ed.D.

SUBMITTED BY: Susan Salucci, Assistant Superintendent/Human Resources



SUBJECT: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Page, Linda	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
Palin, Cheri	Technology	Office Assistant	14/6		\$19.90 per hr.	6/17-8/9/19	Enrollment Clerical Support
Roberts, Jenifer	Campus Connection	Child Care Assistant	6/6		\$16.33 per hr.	6/14-7/31/19	Summer Camp
Rowe, Sky	Child Nutrition	Child Nutrition Transport Worker	11/2		\$15.20 per hr.	6/13-6/30/19	Summer Food Program
Rowe, Sky	Child Nutrition	Child Nutrition Transport Worker	11/3		\$15.96 per hr.	7/1-8/9/19	Summer Food Program
Ruiz, Crystal	Child Nutrition	Child Nutrition Worker	7/2		\$13.78 per hr.	6/13-6/30/19	Summer Food Program
Ruiz, Crystal	Child Nutrition	Child Nutrition Worker	7/3		\$14.46 per hr.	7/1-8/9/19	Summer Food Program
Salinas, Jaqueline	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
Sampson, Yolanda	Campus Connection	Child Care Assistant	6/6		\$16.33 per hr.	6/14-7/31/19	Summer Camp
Sandstrom, Leilani	Transportation	Bus Driver	18/5		\$20.92 per hr.	6/14-6/30/19	Summer Transportation
Sandstrom, Leilani	Transportation	Bus Driver	18/6		\$21.97 per hr.	7/1/19	Summer Transportation
Segura, Vanessa	Campus Connection	Child Care Assistant, Sub	6		\$12.35 per hr.	5/20/19	Substitute
Silveira, Michelle	Child Nutrition	Child Nutrition Worker	7/6		\$16.75 per hr.	6/13-8/9/19	Summer Food Program
Singh, Amita	Campus Connection	Child Care Assistant	6/6		\$16.33 per hr.	6/14-7/31/19	Summer Camp
Soto, Elaine	Campus Connection	Child Care Assistant	6/6		\$16.33 per hr.	6/14-7/31/19	Summer Camp
Stanley, Meghann	Alice Shaw	Instructional Assistant, Sub		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year

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 June 5, 2019

TO: Deborah Blow, Ed.D.

SUBMITTED BY: Susan Salucci, Assistant Superintendent/Human Resources



SUBJECT: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Steels, Barbera	Campus Connection	Child Care Assistant, Sub	6/2		\$13.44 per hr.	6/14-6/30/19	Summer Camp
Steels, Barbera	Campus Connection	Child Care Assistant, Sub	6/3		\$14.11 per hr.	7/1-7/31/19	Summer Camp
Tanaka, Soledad	Nightingale	Noon Duty Supervisor	6/2		\$13.44 per hr.	6/12/19	Resignation
Thompson, Nathan	Operations	Grounds Maintenance, Athletic Field Services Tech	25/1	8.0	\$3,559 per mo.	6/3/19	Permanent/Probationary
Tidd, Megan	Campus Connection	Child Care Assistant	6/4		\$14.82 per hr.	6/14-6/30/19	Summer Camp
Tidd, Megan	Campus Connection	Child Care Assistant	6/5		\$15.56 per hr.	7/1-7/31/19	Summer Camp
Vega, Lisa	Transportation	Bus Attendant, Sub	11		\$13.76 per hr.	5/23/19	Substitute
Waters, Erin	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/14-7/17/19	Extended School Year
Weddle, Rosemary	Campus Connection	Child Care Assistant, Sub	6/1		\$13.00 per hr.	6/14-7/31/19	Summer Camp
Weekley, Kim	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year
Williams, Mike	Maintenance	Maintenance Craftsperson Lead	30/6	8.0	\$5,138 per mo.	6/14/19	Resignation
Wright, Terry	Alice Shaw	Office Clerk		Not to exceed 200 hrs.	\$17.00 per hr.	6/18-7/17/19	Extended School Year
York, Sarah	Alice Shaw	Instructional Assistant		Not to exceed 90 hrs.	\$16.00 per hr.	6/18-7/17/19	Extended School Year

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Dr. Deborah Blow
District Superintendent

FROM: Susan Salucci
Assistant Superintendent, Human Resources

DATE: Board Meeting of June 5, 2019

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Ahler, Laura	Joe Nightingale	Extra Duty	\$40/hr	4/1-4/15/19	IEP Meetings, 2.25 hrs
Alberry, Benjamin	Orcutt Academy HS	V-3 Extra Duty	\$56,625 \$40/hr	6/12/19 4/8-4/11/19	Resignation Intervention, 3 hrs
Ayers, Kelly	Olga Reed/ Orcutt Academy K-8	Extra Duty	\$47.10/hr	4/4-4/30/19	IEP Meetings, 3 hrs
Barba, Patricia	Alice Shaw	Extra Duty	\$40/hr	4/1-4/20/19	After School Computer, 8 hrs
Barbour, Katherine	Patterson Road	Extra Duty	\$40/hr	4/30/19 4/2-4/30/19	IEP Meeting, 1.5 hrs After School Computer, 6 hrs
Barker, Susan	District	Hourly	\$25	1/8-4/4/19	ELPAC, 62 hrs
Barnewolt, Janene	Joe Nightingale	Extra Duty	\$47.10/hr	4/8-4/18/19	IEP Meetings, 3.92 hrs
Beal, Donna	Joe Nightingale	Extra Duty	\$40/hr	4/15/19	IEP Meeting, .5 hr
Belanger, Rebecca	Pine Grove	Extra Duty	\$40/hr	4/17/19	IEP Meeting, 1 hr
Benedict, Patricia	Patterson Road	Hourly	\$25	4/1-4/30/19	SIPPS, 96 hrs
Bertoldi, Janet	District	VI	\$139,144*	7/1-7/31/19	Interim Executive Director of Special Education
Birdsall, Swapna	Olga Reed	Hourly	\$25	4/18/19	IEP Meeting (long term sub), 1 hr
Blanchard, Kimberly	Joe Nightingale	Hourly	\$25	4/1-4/5/19 4/10-4/18/19	SIPPS, 26 hrs Dibels, 37 hrs

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Bloom, Loren	Orcutt JHS / District	V-1 Hourly	\$53,008 \$5,000 \$40/hr	2019-20 6/18-7/17/19	Probationary Signing Bonus, Paid Over 2 Years Extended School Year Teacher, 102.5 hrs
Bormes, Lori	Ralph Dunlap	Hourly	\$25	4/1-4/30/19 4/1-4/17/19	Art Enrichment, 57 hrs Academic Intervention, 42.5 hrs
Bornhoft, Kristin	Orcutt Academy HS	Extra Duty	\$40/hr	4/3/19	Articulation, 2.5 hrs
Buchanan, Sarah	Pine Grove	Hourly	\$25	4/8-4/12/19	Dibels, 30 hrs
Camacho, Diane	Joe Nightingale	Hourly	\$25	4/1-4/5/19 4/10-4/17/19	SIPPS, 26.5 hrs Dibels, 33 hrs
Cave, Kelsey	District / Patterson Road	Hourly Extra Duty	\$40 \$47.10/hr	6/18-7/17/19 2/4-4/30/19	Extended School Year Teacher, 102.5 hrs IEP Meetings, 4.75 hrs
Cedillo, Monica	Orcutt Academy HS	VI-13	\$82,576	7/1/2019	Counselor II
Chamberlain, John	Joe Nightingale	Extra Duty	\$40/hr	4/17/19	IEP Meeting, 1 hr
Chase, Angela	Patterson	VI-7	\$67,696	2019-20	Temporary
Cleveland, Paul	Lakeview JHS	Extra Duty	\$40/hr	4/8-4/19/19	Sysop, 5 hrs
Coburn, Joslyn	Joe Nightingale/ Patterson Road	Extra Duty	\$40/hr	4/1-4/30/19	Before / After School Band, 8 hrs Before / After School Band, 2 hrs
Crawford, Cory-Brooke	Pine Grove	Hourly	\$25	2/21-4/9/19 2/6/19	IEP Meetings (long term sub), 1.5 hrs CAASPP Training, 1 hr
Dacus, Cody	District / Patterson Road	Hourly	\$25	4/15-4/18/19 4/4-4/30/19 4/1-4/30/19	Dibels, 11 hrs After School Computer, 6 hrs SIPPS, 59.25 hrs
Dell'Armo, John	Orcutt Academy HS	Extra Duty	\$40/hr	4/29-4/30/19	Intervention, 2 hrs
Devereaux, William	Joe Nightingale	Extra Duty	\$40/hr	4/1-4/29/19	IEP Meetings, 2.5 hrs
Doerksen, Allie	District / Alice Shaw	Hourly	\$40	7/2-7/17/19 4/30/19	Extended School Year Teacher, 51.25 hrs IEP Meeting, 1 hr
Ebner, Karen	District	Hourly	\$40	6/18-7/17/19	Extended School Year Teacher, 102.5 hrs

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Fanshier, Rebecca	District / Pine Grove	Hourly	\$25	4/8-4/16/19 4/1-4/17/19	Dibels, 38.5 hrs SIPPS, 35 hrs
Feliz, Jessica	Patterson Road	Extra Duty	\$40/hr	4/2-4/16/19	After School Computer, 5 hrs
Fenske, Christina	Olga Reed / Charter Academy K-8	Hourly	\$25	4/2-4/30/19 4/5-4/26/19	Garden Educator, 16.25 hrs Garden Educator, 11 hrs
Fernandez, Michelle	Olga Reed	Extra Duty	\$40/hr	4/11-4/17/19	IEP Meetings, 2 hrs
Ferrari, Theodore	Orcutt JHS	Extra Duty	\$40/hr	4/5/19	IEP Meeting, 3 hrs
Fife, Susan	District	Hourly	\$25	4/8-4/9/19	Dibels, 12.5 hrs
Flores, Debra	District	Hourly	\$40	6/18-7/17/19	Extended School Year Teacher, 102.5 hrs
Frantz, Michele	Joe Nightingale	Extra Duty	\$40/hr	4/30/19	IEP Meeting, 1 hr
Fraser, Jamie	Pine Grove	Extra Duty	\$47.10/hr	4/1-4/30/19	IEP Meetings, 8.17 hrs
Fredriks, Tymen	Orcutt Academy HS	Extra Duty	\$40/hr	4/1-4/11/19	Intervention, 5 hrs
Freeland, Susan	Joe Nightingale / District	Hourly	\$25	4/1-4/4/10 4/10-4/17/19	SIPPS, 21.5 hrs Dibels, 39.5 hrs
Galanti, Alena	Orcutt JHS	Extra Duty	\$40/hr	4/3/19	Articulation, 1 hr
Gelotti, Scott	Orcutt Academy HS	Extra Duty	\$40/hr	4/1-4/30/19	Detention, 8 hrs
Guerrero, Angeli	District	Hourly	\$25	4/11-4/18/19	Dibels, 26.5 hrs
Hart, Debra	Olga Reed	Hourly	\$25	4/5/19 4/5/19	Art Enrichment, 2 hrs Title 1 Support, 4 hrs
Heath, Ashley	District / Alice Shaw	Hourly	\$25	4/8-4/16/19 4/1-4/5/19	Dibels, 32 hrs SIPPS, 23 hrs
Henry, Kristi	District / Alice Shaw	Hourly Extra Duty	\$40 \$47.10/hr	6/18-7/1/19 4/1-4/29/19	Extended School Year Teacher, 51.25 hrs IEP Meetings, 4.09 hrs
Hickey, Teresa	Unknown	VI-6	\$65,491 \$5,000	2019-20	Probationary Signing Bonus, Paid Over 2 Years
Hildebrant, Jennifer	Pine Grove	IV-7 Extra Duty	\$61,698 \$40/hr	2019-20 4/1/19	Temporary IEP Meeting, .75 hr
Holladay, Brittany	Ralph Dunlap	Hourly	\$25	4/1-4/5/19	Intervention, 30 hrs
Hopkins, Tiffany	District	Hourly	\$25	4/8-4/16/19	Dibels, 23.5 hrs

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Hughes, Michelle	Pine Grove / District	Hourly	\$25	4/5/19 4/29-4/30/19	Intervention, 4 hrs NWEA, 7.5 hrs
Jackson, Kacie	Orcutt JHS	Extra Duty	\$40/hr	4/30/19	Sysop, 2.5 hrs
Kantorowski, Jennifer	District	Hourly	\$25	4/12-4/16/19	SBAC, 20.5 hrs
Kintzi, Dona	Orcutt Academy HS	V-15	\$83,314	2019-20	Request to return Full-Time from Reduced Workload
Kuykendall, Colleen	District / Patterson Road	Hourly Extra Duty	\$40 \$40/hr	6/18-7/17/19 4/8/19 4/2-4/18/19	Extended School Year Teacher, 102.5 hrs IEP Meeting, 1.5 hrs After School Computer, 6 hrs
Laflin, Debra	Olga Reed	Extra Duty	\$40/hr	4/10/19	IEP Meeting, .75 hr
Laggren, Michelle	District	Hourly	\$25	4/11-4/18/19	Dibels, 28.5 hrs
Larrabee, Jennifer	Patterson Road / District	Hourly	\$25	4/3-4/18/19 4/17-4/18/19	Art Enrichment, 38.5 hrs Dibels, 9 hrs
Lee, Tanya	Olga Reed	Extra Duty	\$40/hr	4/11/19	IEP Meeting, 1 hr
Lopez, Desiree	Orcutt Academy HS	Extra Duty	\$40/hr	4/11/19 4/3/19 4/1-4/4/19	After School Tutoring, 1 hr Articulation, 1.5 hrs Worked Prep, 2 hrs
Lopez, Shannon	Joe Nightingale	Extra Duty	\$47.10/hr	4/11-4/30/19	IEP Meetings, 2 hrs
Lyon, Ted	District	VI	\$139,144	6/30/19	Resignation
Macdonald, Christa	Alice Shaw	Extra Duty	\$40/hr	4/9-4/11/19 3/11-4/30/19	IEP Meetings, 2.5 hrs After School Computer, 11 hrs
Maderas, Ronald	Pine Grove	Extra Duty	\$40/hr	4/15/19	IEP Meeting, 1.17 hrs
Majewski, Katlin	Pine Grove / Alice Shaw	Hourly	\$25	4/1-4/30/19 4/3-4/18/19	Art Enrichment, 54 hrs Art Enrichment, 36 hrs
Mason, Caryn	Orcutt Academy I/S	Hourly	\$30	4/2-4/30/19	Support Teacher, 96 hrs
Mason, Joshua	Orcutt Academy HS	Extra Duty	\$40/hr	4/4-4/30/19	Intervention, 5 hrs
Matautia, Jewelee	District / Orcutt	Hourly	\$25	4/9-4/16/19	Dibels, 21 hrs

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
	Academy K-8			4/1-4/29/19 4/1-4/30/19	Art Enrichment, 2.5 hrs SIPPS, 56 hrs
McGarity, Susan	Olga Reed / Pine Grove / Charter Academy K-8	Extra Duty	\$40/hr	4/1-4/30/19	Before / After School Band, 9 hrs
McKee, Vada	Orcutt JHS	V-4	\$58,525	2019-20	Completed units for salary movement
Millan, Laurie	District / Alice Shaw	Hourly	\$25	4/8-4/16/19 4/1-4/5/19	Dibels, 31.5 hrs SIPPS, 25 hrs
Millin, Genevieve	Orcutt JHS	II-1	\$46,143	2019-20	Temporary
Murch, Tamara	Orcutt JHS	Hourly I-1	\$25 \$44,855*	4/1-4/30/19 2019-20	ELD Support Teacher, 46 hrs Temporary, 40%
Mussell, Kaitlin	District	Daily	\$110	4/16-4/17/19	Shadowing for long term sub assignment, 2 days
Naess, Jennifer	Patterson Road	Extra Duty	\$47.10/hr	4/5-4/30/19	IEP Meetings, 5.92 hrs
Norling, Michaela	Pine Grove	Extra Duty	\$47.10/hr	4/1/19	IEP Meeting, 1 hr
Padilla, Valerie	District / Alice Shaw	Hourly Extra Duty	\$40 \$47.10/hr	6/18-7/17/19 4/9-4/11/19	Extended School Year Teacher, 102.5 hrs IEP Meetings, 2.5 hrs
Parker, Jessica	Nightingale	Extra Duty	\$47.10/hr	4/29/19	IEP Meeting, 1 hr
Parsley, Meghan	District / Alice Shaw	Hourly	\$25	4/8-4/16/19 4/1-4/5/19 4/1-4/2/19	Dibels, 32 hrs Intervention, 25 hrs After School Computer, 2 hrs
Penk, Heather	Orcutt Academy HS	Extra Duty	\$40/hr	4/1-4/30/19 4/1-4/30/19	Intervention, 4 hrs Morning Library Support, 6.5 hrs
Perales, Anita	Joe Nightingale	Extra Duty	\$47.10/hr	4/1-4/30/19	IEP Meetings, 6 hrs
Perez, Anayeli	Orcutt Academy HS	VI-9 Extra Duty	\$72,327 \$40/hr	7/1/19 4/3/19	Counselor II Articulation, 1 hr
Perez, Cecilia	District / Orcutt JHS	Hourly Extra Duty	\$40 \$40/hr \$47.10	6/18-7/1/19 2/26-4/3/19 4/30/19	Extended School Year Teacher, 51.25 hrs Articulation, 5 hrs IEP Meeting, 1.5 hrs
Pimentel, Jade	Joe Nightingale	III-1	\$48,325	2019-20	Temporary
Ramin, Ginger	Patterson Road	Extra Duty	\$47.10/hr	3/6-3/22/19	IEP Meetings, 2.5 hrs
Ramos, Rosalynn	Joe Nightingale	Extra Duty	\$40/hr	4/8/19	IEP Meeting, 1 hr

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Revell-Qian, Susan	Olga Reed	Extra Duty	\$47.10/hr	4/10-4/17/19	IEP Meetings, 1.5 hrs
Reyes, Emily	Orcutt JHS	IV-1	\$50,614	2019-20	Temporary
Richardson, Laura	Joe Nightingale	Hourly	\$25	4/1-4/30/19	Art Enrichment, 63 hrs
Riezebos, Stacy	Patterson Road	Extra Duty	\$40/hr	4/9/19	IEP Meeting, .75 hr
Sage, Addison	Orcutt Academy HS	Daily	\$110	4/16-4/17/19	Shadow for long term sub assignment, 2 days
Salinas, Ernest	District	Hourly	\$40	6/18-7/17/19	Extended School Year Teacher, 102.5 hrs
Salvesen, Kris	District / Pine Grove	Hourly	\$25	4/10/19 4/1-4/30/19	SBAC, 1 hr Intervention, 49 hrs
Sanchez, Alysha	Orcutt Academy HS	V-4	\$58,525*	2018-19	Temporary, 80%
Sanders, Greg	Orcutt Academy HS	Extra Duty	\$40/hr	4/1-4/5/19	Worked Prep, 2 hrs
Scarry, Maridy	Orcutt JHS	Extra Duty	\$40/hr	4/2/19	Detention, 1 hr
Schnorf, Barbara	Pine Grove	Extra Duty	\$40/hr	4/9/19	IEP Meeting, 1.25 hrs
Schubert, Danielle	Orcutt JHS	Extra Duty	\$40/hr	4/12/19	Worked Prep, 1 hr
Sherer, Diana	Orcutt Academy I/S	Hourly	\$30	4/2-4/30/19	Support Teacher, 88 hrs
Shuffield, Jamie	Alice Shaw	Hourly	\$25	3/20/19	Long Term Sub, Staff Meeting, 1 hr
Slezak, Sarah	Lakeview JHS/ Orcutt JHS / Orcutt Academy	Extra Duty	\$40/hr	4/2-4/30/19	Jazz Band, 7 hrs
Smithson, Allen	Alice Shaw /Ralph Dunlap	Extra Duty	\$40/hr	4/4-4/19/19 4/1-4/30/19	Before / After School Band, 4 hrs Before / After School Band, 10 hrs
Stapp, Haylee	District / Patterson Road	Hourly Extra Duty	\$40 \$47.10/hr	6/18-7/17/19 4/1-4/29/19	Extended School Year Teacher, 102.5 hrs IEP Meetings, 4.84 hrs
Sternjacob, Zachary	Orcutt JHS	Extra Duty	\$40/hr	4/9-4/15/19	Worked Prep, 7 hrs

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Sussex, Joyce	District	Hourly	\$25	4/11-4/18/19	Dibels, 30 hrs
Tullis, Polly	Lakeview JHS	Extra Duty	\$40/hr	4/1/19	Worked Prep, 1 hr
Verch, Gregory	Orcutt Academy HS	Extra Duty	\$40/hr	5/2/19	Worked Prep, 1.5 hrs
Vidal, Jerred	Lakeview JHS	Extra Duty	\$40/hr	4/30/19	Worked Prep, 1 hr
Washburn, Scott	Orcutt Academy I/S	Hourly	\$30	4/2-4/30/19	Support Teacher, 80 hrs
Wellard, Amy	Alice Shaw	Hourly	\$25	4/8-4/9/19	After School Computer, 2 hrs
Westhoff, Kazan	Joe Nightingale	Extra Duty	\$47.10/hr	4/11-4/16/19	IEP Meetings, 2.25 hrs
Whitehair, Steven	District / Patterson Road	Hourly	\$40	7/2-7/17/19	Extended School Year Teacher, 51.25 hrs
		Extra Duty	\$47.10/hr	4/11-4/29/19	IEP Meetings, 2.75 hrs
Whitted, Dana	Olga Reed / District	Hourly	\$25	4/4-4/11/19	Art Enrichment, 4 hrs
				4/1-4/30/19	Intervention, 42 hrs
				4/8-4/10/19	Dibels, 19 hrs
Wiggins, Paula	Olga Reed	Extra Duty	\$40/hr	4/4/19	IEP Meeting, 1 hr
Winkelpleck, Dustin	Patterson Road	Extra Duty	\$40/hr	4/2-4/30/19	After School Computer, 7 hrs
Winkelpleck, Lyn	Orcutt JHS	Extra Duty	\$40/hr	4/2-4/30/19	Intervention, 7 hrs
Winters, Gabriella	District	Hourly	\$40	6/18-7/17/19	Extended School Year Teacher, 102.5 hrs
Woodruff, Jenna	Ralph Dunlap	IV-1	\$50,614	2019-20	Temporary
Yamaichi, Anna	Olga Reed / District	Hourly	\$25	4/4-4/12/19	Art Enrichment, 3.5 hrs
				4/1-4/30/19	Title 1 Support, 44.5 hrs
				4/10-4/16/19	Dibels, 15.25 hrs
Yamamoto, Alana	Ralph Dunlap	Extra Duty	\$47.10/hr	4/15/19	IEP Meeting, .5 hr
York, Sarah	Patterson Road	Hourly	\$25	4/2-4/30/19	After School Computer, 6 hrs
				4/1-4/30/19	SIPPS, 96.5 hrs

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/ STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Zucker, Anna	Orcutt JHS	Extra Duty	\$40/hr	4/3/19 4/4-4/30/19	Articulation, 5 hrs Detention, 6 hrs

*To be prorated

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
May 8, 2019**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, May 8, 2019, beginning with Lisa Morinini calling Public Session to order at 6:01 p.m. The Pledge of Allegiance was led by Walter Con. Members Present: Morinini, Phillips, Waffle, Steller and Henderson. Administrators Present: Blow, Salucci, Con, and Fell. Absent: Edds

ADJOURN TO CLOSED SESSION

It was moved by Liz Phillips, seconded by Melanie Waffle and carried to adjourn to Closed Session at 6:02 p.m. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 6:33 p.m. Lisa Morinini reported that no action was taken in closed session. It was moved by Liz Phillips, seconded by Shaun Henderson and carried to adopt the May 8, 2019, agenda as presented. Ayes: Morinini, Phillips, Waffle, Steller and Henderson.

SUPERINTENDENT'S REPORT

Josh Ostini gave the Orcutt Academy HS ASB updates, including the Morp Dance, Spring Sports Rally, and Prom Dance, scheduled on May 18th. Josh also informed the Board that the SLED Mural is complete. Dr. Blow gave the OCAF update, including the date for the 2020 Gala, February 22, 2020, at the Radisson Hotel. Entertainment will be "The Molly Ringwald Project", the upcoming Chalk Festival will be held on September 28, 2019. LeeAnn Luongo is continuing to work on acquiring more grants. Patterson Road 3rd grade teacher, Susie Hinden brought three students from her class do a technology presentation. Rachel Sanders with PARS did an OPEB Trust presentation. Dr. Blow gave a Citizens Oversight Update from the April 29, 2019 meeting. Dr. Blow and the Board of Trustees recognized Michele Frantz on being selected as the Santa Barbara County Teacher of the Year.

PUBLIC COMMENT

Phyllis Jackson gave a CSEA update

Written Communication

Dr. Blow received communication from the Santa Barbara County Office of Education, notifying the district that the Second Interim Budget for 2018-19 was approved. Dr. Blow also shared a letter from Sallie Noninger, grandparent whose grandchild participated in the "Sound of Music" play.

CONSENT AGENDA ITEMS

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Board Meeting, April 10, 2019
- E. Williams/Valenzuela Uniform Complaints Qtr. 1 (January-March)
- F. OAHS Girls Basketball Team Overnight Trip to San Diego Classic Basketball Camp in June
- G. OAHS 2019 Grad Night Overnight Trip to Magic Mountain, June 6-7th
- H. Los Olivos Elementary School District Interdistrict Attendance Agreement
- I. Board Policy 114, District-Sponsored Social Media, for second reading.

It was moved by Liz Phillips and seconded by Melanie Waffle to revise item D, Minutes of Regular Board Meeting, April 10, 2019. The minutes are to be revised to include Liz Phillips comments regarding wanting a Board meeting in Los Alamos in June. Ayes: Morinini, Phillips, Steller, Waffle and Henderson. It was moved by Liz Phillips, seconded by Melanie Waffle, and carried to approve Consent Agenda Items A-I with the revisions to item D, as submitted. Ayes: Morinini, Phillips, Steller, Waffle and Henderson.

ACTION AGENDA ITEMS

Acceptance of Gifts

It was moved by Liz Phillips, seconded by Shaun Henderson, and carried to approve the acceptance of gifts, and that a letter of acceptance and appreciation be sent to Tamara Hart and Moira Gil High Sky Farm. Ayes: Morinini, Phillips, Waffle, Steller and Henderson.

Award Bid for the Olga Reed Site Safety and Security

It was moved by Melanie Waffle, seconded by Liz Phillips and carried to approve Bid Package 2, Fencing, Gates and Stone Veneer, to Big Wakoo Fence, Inc. for \$140,000, as they were the lowest, responsive and responsible bidder. Ayes: Morinini, Phillips, Steller, Waffle and Henderson.

Piggyback Bid Authorization for the Purchase of School Bus

It was moved by Shaun Henderson, seconded by Mark Steller and carried to approve the Piggyback Bid Authorization, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Board Policy 3100, Budget

It was moved by Shaun Henderson, seconded by Mark Steller and carried to adopt the revisions to Board Policy 3100, Budget, for the first reading and that it be placed on the next Consent Agenda for the second reading. Ayes: Morinini, Phillips, Steller, Waffle and Henderson.

Board Policy 3260, Fees and Charges

It was moved by Melanie Waffle, seconded by Shaun Henderson and carried to adopt the revisions to Board Policy 3260, Fees and Charges, for the first reading and that it be placed on the next Consent Agenda for the second reading. Ayes: Morinini, Phillips, Steller, Waffle and Henderson.

Board Policy 3290, Gifts, Grants and Bequests

It was moved by Melanie Waffle, seconded by Shaun Henderson and carried to adopt the revisions to Board Policy 3290, Gift, Grants, and Bequests, for the first reading and that it be placed on the next Consent Agenda for the second reading. Ayes: Morinini, Phillips, Steller, Waffle and Henderson.

Board Policy 3515.4, Recovery for Property Loss or Damage

It was moved by Melanie Waffle, seconded by Shaun Henderson and carried to adopt the revisions to Board Policy 3515.4, Recovery for Property Loss or Damage, with the selection of option 1, for the first reading and that it be placed on the next Consent Agenda for the second reading. Ayes: Morinini, Phillips, Steller, Waffle and Henderson.

Approval of Staff to Attend Staff Development for Educators conference in Las Vegas, Nevada, July 9-12, 2019 (Out of State)

It was moved by Liz Phillips, seconded by Shaun Henderson and carried to approve the travel request for Cassidy Langley to attend the Staff Development for Educators conference in Las Vegas, Nevada, July 9-12, 2019, Out of State Travel, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

History Social Science – Recommendation for Adoption

It is move by Liz Phillips, seconded by Shaun Henderson and carried to adopt the History Social Science Instructional Materials, as submitted. Ayes: Morinini, Phillips, Waffle, Steller and Henderson.

Board Policy 5117, Interdistrict Attendance

It was moved by Liz Phillips, seconded by Melanie Waffle and carried to adopt the revisions to Board Policy 5117, Interdistrict Attendance, for the first reading and that it be placed on the next Consent Agenda for the second reading. Ayes: Morinini, Phillips, Steller, Waffle and Henderson.

Board Policy 5127, Graduation Ceremonies and Activities

It was moved by Mark Steller, seconded by Liz Phillips and carried to adopt the revisions to Board Policy 5127, Graduation Ceremonies and Activities, for the first reading and that it be placed on the next Consent Agenda for the second reading. Ayes: Morinini, Phillips, Steller, Waffle and Henderson.

2018/2019 Resolution No. 8, Declaration of Need

It was moved by Shaun Henderson, seconded by Mark Steller and carried to approve 2018/2019 Resolution No. 8, Declaration of Need for Fully Qualified Educators, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

2019/2020 revised School Calendar

It was moved by Shaun Henderson, seconded by Mark Steller and carried to approve 2019/2020, revised School Calendar, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

2018/2019 Resolution No. 14 Classified Lay-offs as a Result of Lack of Work and/or Lack of Funds

It was moved by Shaun Henderson, seconded by Liz Phillips and carried to approve the 2018/2019 Resolution No. 14, Classified Lay-offs as a Result of Lack of Work and/or Lack of Funds, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Resolution No. 12, for 2018-19 School Year For Exemption to the Separation-From-Service Requirement Pursuant to Section 24214.5 or 268122 of the Education Code

It was moved by Liz Phillips, seconded by Shaun Henderson and carried to approve Resolution No. 12, 2018/2019 School Year For Exemption to the Separation-From-Service Requirement Pursuant to Section 24214.5 or 268122 of the Education Code, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

ITEMS FROM THE BOARD

Shaun Henderson and Liz Phillips commented on the Boardwalk at OJHS. Mark Steller and Melanie Waffle commented on the Orcutt Academy HS play, "Peacock Lounge".

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, June 5, 2019, with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:30 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

It was moved by Liz Phillips, seconded by Melanie Waffle and carried to adjourn the meeting at 8:14 p.m.

Deborah L. Blow, Ed.D. Board Secretary

Liz Phillips, Clerk, Board of Trustees

2019-20 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, conappsupport@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/05/2019
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District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

DELAC representative's full name (non-LEA employee)	Ana Morelos
DELAC review date	03/21/2019
Meeting minutes web address Please enter the web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a web address is not available, then the LEA must keep the minutes on file which indicate that the application was reviewed by the committee.	http://www.orcuttschools.net/departments/educational_services/curriculum_and_instruction/english_learner_program/meeting_dates
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	Yes
Title III Immigrant	No

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2019-20 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, conappsupport@cde.ca.gov, 916-319-0297

ESEA Sec. 3102 SACS 4201	
Title IV, Part A (Student Support)	Yes
ESSA Sec. 1112(b) SACS 4127	

*****Warning*****

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Memorandum of Understanding

This Memorandum of Understanding (MOU) between Orcutt Academy High School/OAHS and OUSD (610 Pinal Avenue, Orcutt, CA) and Santa Maria Valley Physical Therapy Group, Inc. /SMVPT (820 East Enos Drive, Santa Maria, CA) shall outline the services to be provided by SMVPT for the 2019-2020 school year.

Contract will cover a 10 month period from approximately August 1, 2019 to June 1, 2020.

SMVPT is prepared to offer the following:

1. Athletic Trainer (ATC) Coverage

Athletic Trainer will possess degree from an accredited four year institution with a kinesiology, athletic training, or health related major course of study, Athletic Training certification, NATA-BOC certification, and Professional Rescuer CPR certification.

Responsibilities: Daily practice coverage/injury clinics (after school, Monday through Friday); home athletic event coverage, away athletic coverage for JV and Varsity Football; prior participation Concussion testing, hydration testing for required sports, accurate recording of school related injuries and treatments, assist in development of athletic training services budget with AD, and schedule/oversee athletic physicals for the student-athletes.

Coverage during school holidays is not included in this contract but will be agreed upon at Athletic Director (AD) discretion. If ATC coverage is needed on weekends, and/or during school holidays, OAHS will be invoiced separately by SMVPT at a rate of \$30.00 per hour.

2. Communication

The ATC will be available to communicate with coaches, physicians, and parents regarding status of injured athletes. The ATC will coordinate directly with the AD daily. ATC will refer to team physician or other medical professional as needed.

3. Physical Therapy Services

SMVPT will provide immediate access to all injured athletes. PT services are available to any high school athlete, and will be coordinated by the ATC and clinic director. Athletes to call for appointments.

4. Injury Prevention Education

If requested, SMVPT will offer ongoing injury prevention education to all OAHS coaches, athletes, and parents of athletes. Concussion education for coaches will be included.

5. Independent Contractor

While engaged in providing athletic training services, SMVPT and all of its employees and staff are independent contractors, and not an officer, employee, agent, partner or joint venture of the School District. SMVPT will provide malpractice and liability insurance, benefits and Worker Compensation coverage for its aforementioned staff. SMVPT shall provide Orcutt Union School District (OUSD) and OAHS a Certificate of Insurance and General Liability insurance must be at least \$1,000,000 per occurrence. If required by OUSD or OAHS, any staff working with students can be fingerprinted and the District will pay for the process.

6. Termination

To be agreed upon b/t OUSD and SMVPT, at least a 90-day notice to be given by either party.

Orcutt Academy High School (OAHS) will be asked to provide the following:

1. Payment

For the above services, the District shall agree to compensate SMVPT upon invoicing in five equal installments of \$10,192.05 (total of \$50,960.28) on September 1, November 1, January 1, March 1, and May 1. Increase of 3% from prior. Payments will be sent to the following address:

Santa Maria Valley Physical Therapy Group, 820 East Enos Drive, Santa Maria, CA 93454

2. Supplies/Equipment


Provide adequate space, supplies and equipment for an athletic training facility from the ATC can provide the agreed upon services.

Entire Document

This MOU constitutes the entire agreement between the District and SMVPT with respect to the subject matter hereof and superseded all previous negotiations, proposals, commitments, writings advertisements, publications and understandings of any nature whatsoever unless expressly included in this MOU.

ORCUTT ACADEMY HIGH SCHOOL

SANTA MARIA VALLEY PHYSICAL THERAPY



Superintendent, OUSD

Owner/Director of Clinic; EIN: 20-1638388


DATE _____

DATE 5/15/19 _____



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Debbie Blow, Ed.D.

FROM: Walter Con 
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 5, 2019

BOARD AGENDA ITEM: Resolution No. 15 District and Charter Education Protection Account (EPA) Requirements

BACKGROUND: Proposition 30, The Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012, temporarily increases the State's sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012. The provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account (EPA) to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f).

Local Education Agencies (LEAs) such as school districts, county offices of education, and charter schools will receive funds from the EPA based on their proportionate share of the statewide LCFF amount. A corresponding reduction is made to a LEAs LCFF state aid equal to the amount of their EPA entitlement. LEAs will receive EPA payments quarterly in the 2019-20 Fiscal Year.

Nearly all of the increased revenue generated from Proposition 30 is used to pay K-14 expenses from the prior year and reduce delays in payments due to schools. Therefore, districts throughout California are estimating deferral payback funding which will allow for restoration of previous cuts imposed during the recession.

2019-20 Education Protection Act

The Proposition 30 initiative was intended to minimize deeper cuts to school agencies and other state-supported programs in California. In addition, Proposition 30 prohibits the Initiative's tax revenues allocated to K-12 agencies from being used for administrative costs. While all revenues raised by Proposition 30 are distributed to school districts, a

significant share of those resources simply reduce the amount of other state funding that schools receive.

Before June 30 of each year, the State Director of Finance is required to estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year. The General Fund portion of that amount is estimated to be:

Education Protection Account	
Estimated Funds	
Calculation:	\$6,314,767 (District, Fund 01) \$1,262,058 (Charter, Fund 09)
Estimated Expenditures	
<i>instruction, instructional library, media, and technology, guidance and counseling services, psychological services, attendance and social work services, health services, speech pathology, and audiology services, custodians, plant services, and, pupil testing services.</i>	\$6,314,767 (District, Fund 01) \$1,262,058 (Charter, Fund 09)
<p>Note: As per Article XIII, Section 36 of the California Constitution, the district will post an accounting of the actual money received from the EPA and accounts where the money was allocated when we receive the funds.</p>	

RECOMMENDATION:

Staff recommends that the Board Adopt Resolution No. 15, The Education Protection Accounts 2019-20, as presented above.

FUNDING:

District Fund (01) and Charter Fund (09) as presented.

**ORCUTT UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 5, 2019**

**RESOLUTION NO. 15
THE EDUCATION PROTECTION ACCOUNT (EPA) 2019-2020**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30 of each year, the State Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Board of the Orcutt Union School District that:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Orcutt Union School District;
2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Orcutt Union School District has determined to spend the monies received from the Education Protection Act on:
 - instruction,
 - instructional library, media, and technology,
 - guidance and counseling services,
 - psychological services,
 - attendance and social work services,
 - health services,
 - speech pathology and audiology services,
 - custodians,
 - plant services, and
 - pupil testing services.

PASSED AND ADOPTED this 5th day of June 2019.

I, Deborah L. Blow Secretary of the Board of Trustees of Orcutt Union School District hereby certify that Resolution #15 was duly passed and adopted by the Board of Trustees of Orcutt Union School District at a regular meeting thereof assembled this 5th day of June 2019 by the following vote, to-wit:

AYES:

NOES:


ABSENT:

Secretary of the Board of Education of the
Orcutt Union School District



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Debbie Blow, Ed.D.

FROM: Walter Con 
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 5, 2019

BOARD AGENDA ITEM: Fund Balance GASB 54 Resolution No. 13

BACKGROUND: School districts are required to implement General Accounting Standards Board (GASB) Statement No. 54, which provides classification of fund balances and special revenue fund definitions. This action must be taken each year prior to June 30th.

Fund balances of the governmental funds are classified as follows:

Non-spendable – amounts that cannot be spent either because they are in non-spendable form or because they are legally or contractually required to be maintained intact.

Restricted – amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Committed – amounts that can be used only for specific purpose determined by a formal action of the governing board. The governing board is the highest level of decision-making authority for the district. Commitments may be established, modified, or rescinded only through ordinances or resolutions approved by the governing board.

Assigned – amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes.

RECOMMENDATION: Staff recommends that the Board approve Resolution No. 13 as presented.

FUNDING: All Funds

ORCUTT UNION SCHOOL DISTRICT

RESOLUTION NO. 13 2019-2020

RESOLUTION FOR THE CLASSIFICATION OF

FUND BALANCES IN GOVERNEMENTAL ACCOUNTING STANDARDS BOARD (GASB 54)

ON MOTION of Member _____, seconded by Member _____, the following resolution is hereby adopted:

WHEREAS, the governing board of Orcutt Union School District will adhere to the reporting requirements as set forth by Governmental Accounting Standards Board (GASB) Statement 54 Fund Reporting and Governmental Fund Type Definitions; and

WHEREAS, the District will categorize according to the following components: Nonspendable (including but not limited to, inventory, prepaid), Restricted (external restrictions), Committed (imposed by resolution), Assigned (general intent for specific use) and Unassigned (residual); and

WHEREAS, the governing board further delegates authorization to the Superintendent and/or their designate to identify intended uses of assigned funds; and

WHEREAS, the governing board further establishes the order in which fund balances will be spent when multiple fund balance types are available for a specific purpose, committed, assigned, and lastly unassigned; and

WHEREAS, the governing board is committed to maintain a prudent level of financial resources to protect against the need to reduce services levels because of temporary revenue shortfalls or unpredicted one time expenditures. The District's minimum fund balance policy requires a Reserve for Economic Uncertainties, consisting of unassigned amounts, equal to no less than prescribed for fiscal solvency review purposes pursuant to Education Code Section 33127. In the event the balance drops below the established minimum level, the district's governing board will develop a plan to replenish the fund balance to the established minimum level within two years.

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the Orcutt Union School District, in accordance with the provisions of GASB 54 adopts the following authorization for fiscal year 2018-19 to comply with the categorization of fund balance as prescribed by GASB Statement 54 as approved by the Superintendent or their designee:

PASSED AND ADOPTED by the Governing Board on June 5, 2019, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA

COUNTY OF SANTA BARBARA

I, Lisa Morinini, President of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.


WITNESSED my hand this 5th day of June, 2019.

President of the Governing Board



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Debbie Blow, Ed.D.

FROM: Walter Con 
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 5, 2019

BOARD AGENDA ITEM: Resolution No. 16, OPEB Trust

BACKGROUND: Other Post-Employment Benefits (OPEB) are benefits (other than pensions) that U.S., state and local governments provide to their retired employees. In the case of our district, these benefits include health care benefits.

Under our current labor agreements with both unions and our management team, a portion or all, of a qualifying retiree's health benefits costs will be paid by our district until said retiree turns 65 years of age, or for a maximum of five (5) years. This generates a liability that has an impact to our financial statements, as well as our bond rating.

In 2006 our board established a special reserve for post-employment benefits (Fund 20). We have been contributing to this fund since then and have accumulated approximately \$3.5 million. Although this may seem to be a large amount of money, it is not when compared to our current estimated OPEB liability of approximately \$11.1 million. This liability was established in our Actuarial Study completed by Total Compensation Systems, Inc. on October 19, 2018.

Many school business organizations, including the Government Officers' Finance Association, recommend establishing an irrevocable trust to ensure there is money to pay this obligation for our future retirees. A trust ensures that these funds can only be used to pay for retiree health care benefits. Additionally, as we get closer to offsetting the \$11.1 million liability, it will have a positive impact on our bond rating.

Another advantage of the trust is it allows us to invest beyond our county treasury that currently yields us about 1.66%. It is typical for school districts to establish relationships with, well established and reliable investment firms that assist with meeting our OPEB obligations. Current yields representing 10 year averages are between 3.28% and 5.77%.

Our internal team has met with three major providers of these services and evaluated each of them. We met with CalPERS, PARS (Public Agency Retirement Services) and Keenan and Associates. All of these providers are capable of meeting our needs. The differences come down to level of service, cost of services and historical performance. We determined that the best fit for our district is PARS. Mrs. Rachael Sanders of PARS made a very informative presentation on the topic of and OPEB Trust to the board at the May 8, 2019 board meeting.

RECOMMENDATION: Staff recommends that the Board of Trustees adopt Resolution No. 16, OPEB Trust, as presented.

FUNDING: Fund 20 as presented above.

RESOLUTION NO. 16

RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES
OF THE ORCUTT UNION SCHOOL DISTRICT
APPROVING THE ADOPTION OF THE
PUBLIC AGENCIES POST-EMPLOYMENT BENEFITS TRUST
ADMINISTERED BY PUBLIC AGENCY RETIREMENT SERVICES (PARS)

WHEREAS PARS has made available the PARS Public Agencies Post-Employment Benefits Trust (the "Program") for the purpose of pre-funding pension obligations and/or OPEB obligations; and

WHEREAS the Orcutt Union School District ("District") is eligible to participate in the Program, a tax-exempt trust performing an essential governmental function within the meaning of Section 115 of the Internal Revenue Code, as amended, and the Regulations issued there under, and is a tax-exempt trust under the relevant statutory provisions of the State of California; and

WHEREAS the District's adoption and operation of the Program has no effect on any current or former employee's entitlement to post-employment benefits; and

WHEREAS the terms and conditions of post-employment benefit entitlement, if any, are governed by contracts separate from and independent of the Program; and

WHEREAS the District's funding of the Program does not, and is not intended to, create any new vested right to any benefit nor strengthen any existing vested right; and

WHEREAS the District reserves the right to make contributions, if any, to the Program.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The Governing Board of Trustees hereby adopts the PARS Public Agencies Post-Employment Benefits Trust, effective June 5, 2019; and
2. The Governing Board hereby appoints the Superintendent, or his/her successor or his/her designee as the District's Plan Administrator for the Program; and
3. The District's Plan Administrator is hereby authorized to execute the PARS legal and administrative documents on behalf of the District and to take whatever additional actions are necessary to maintain the District's participation in the Program and to maintain compliance of any relevant regulation issued or as may be issued; therefore, authorizing him/her to take whatever additional actions are required to administer the District's Program.

AYES:

NOES:

ABSENT:

ABSTAIN:

STATE OF CALIFORNIA
COUNTY OF SANTA BARBARA

Lisa Morinini, the President of the Governing Board of Trustees of the Orcutt Union School District, State of California, hereby certifies that the above foregoing resolution was duly and regularly adopted by said District at a regular meeting thereof held on the 5th of June, 2019, and passed by a _____ vote of said Board.


IN WITNESS WHEREOF I have hereunto set my hand and seal this June 5, 2019.

President of the Governing Board



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Debbie Blow, Ed.D.

FROM: Walter Con 
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 5, 2019

BOARD AGENDA ITEM: OPEB (Other Post-Employment Benefits) Investment Plan

BACKGROUND: As described in the previous OPEB action item, Other Post-Employment Benefits (OPEB) are benefits (other than pensions) that U.S., state and local governments provide to their retired employees. In the case of our district, these benefits include health care benefits.

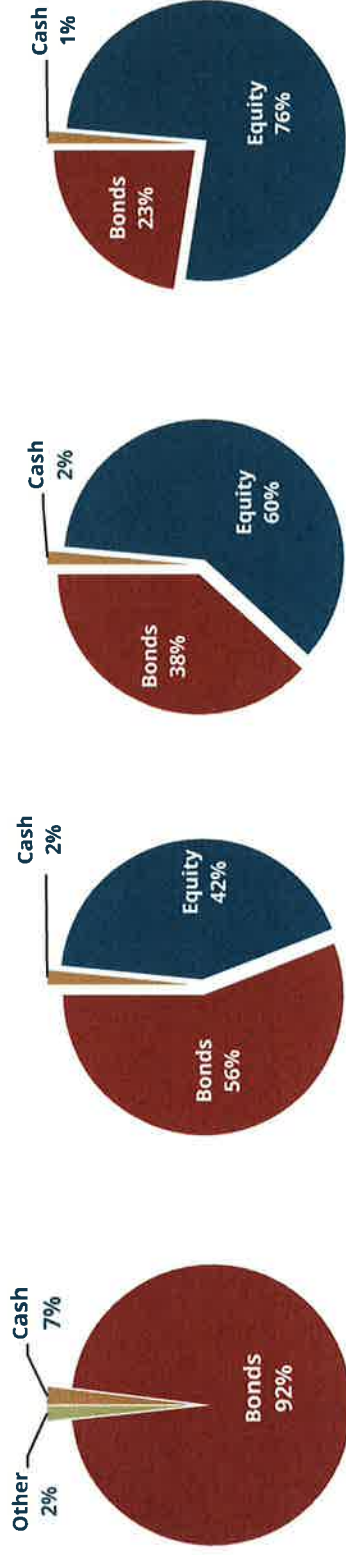
Many school business organizations, including the Government Officers' Finance Association, recommend establishing an irrevocable trust to ensure there is money to pay this obligation for our future retirees. A trust ensures that these funds can only be used to pay for retiree health care benefits.

The District can invest its assets in one of four investment pools which have been designed specifically for Public Agency Retirement Services (PARS) Section 115 Trust Programs. Forty-six percent of agencies choose the conservative investment strategy, and it is recommended that Orcutt Union School District choose this strategy as well. Please see the attachment for a description of all four investment strategies. By choosing the conservative investment strategy, OUSD can expect to yield a return, based on 10-year average, of 4.79% vs. our county treasury that currently yields us about 1.66%.

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Conservative Investment Strategy Plan for OPEB Trust, as presented.

FUNDING: Fund 20 as presented above.

VANGUARD INVESTMENT STRATEGIES



Fixed Income (4% of agencies)

10-Yr. Exp. Returns: 3.28%
30-Yr. Exp. Returns: 3.89%

Conservative (46% of agencies)

10-Yr. Exp. Returns: 4.79%
30-Yr. Exp. Returns: 5.90%

Balanced (18% of agencies)

10-Yr. Exp. Returns: 5.29%
30-Yr. Exp. Returns: 6.58%

Growth (32% of agencies)

10-Yr. Exp. Returns: 5.77%
30-Yr. Exp. Returns: 7.20%

- The District can invest its assets in one of four investment pools which have been designed specifically by Vanguard for PARS Section 115 Trust Programs.
- Assets are pooled for economies of scale but there is no cross sharing of earnings or liabilities.
- Portfolios are comprised of institutional class, index-based, mutual funds selected for their low-weighted expense ratios.



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Walter Con, Assistant Superintendent, Business Services

BOARD MEETING DATE: June 5, 2019

BOARD AGENDA ITEM: Piggyback Bid Authorization for the Purchase of a District School Bus

BACKGROUND: A District 1999 Bluebird, (84) passenger bus with approximately 210,000 miles experienced a complete engine failure. It cannot be rebuilt or repaired and to purchase a new engine is approximately \$30,000.00. It does not make sense to invest this much money in a bus that has this much wear and tear on it. Replacement of this bus is essential to maintain the current level of services that we provide to the students of Orcutt Union School District on a daily basis.

The District has an opportunity to purchase a 2019 IC (82) passenger bus from Creative Bus Sales, using a piggyback bid #1819-CS11-01 (South County Support Services Agency) valid through November 15, 2023, and accept the pricing from Creative Bus Sales for \$163,605.00.

RECOMMENDATION: Staff recommends approval of Piggyback Bid #1819-CS11-01 authorization for the purchase of a 2019 IC (82) passenger bus from Creative Bus Sales as it is in the best interest of the District.

FUNDING: The fiscal impact will be on the General Fund in the amount of \$163,605.



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Walter Con *WC*
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 5, 2019

BOARD AGENDA ITEM: Surplus Items

BACKGROUND: In accordance with Education Code Sections 39520- 39530 and BP 3260; staff has inspected the equipment turned in and recommends that the following items be declared surplus and unusable property.

Quantity	Item
1	1999 (84) Passenger Bluebird Bus. Engine problem that cannot be economically rebuilt or repaired.
1	Wolf two burner stove/griddle, outdated and obsolete.
2	Food prep tables, outdated and obsolete.


RECOMMENDATION: Staff recommends that the Board of Trustees declare these items to be surplus and authorize staff to place these items up for Public Auction.

FUNDING: N/A



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Walter Con 
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 5, 2019

BOARD AGENDA ITEM: Change Order for Bid Package No. 2, Big Wakoo Fencing, Inc. for Fencing, Gates, and Stone Veneer

BACKGROUND: Recently the board awarded construction contracts for the Site Safety Projects at Patterson Road and Ralph Dunlap school sites. It was discovered afterwards, there was a discrepancy in the bid documents and construction plans for the size of wrought iron fencing to be used. The total fencing bid in the amount of \$260,000 was based on $\frac{3}{4}$ of an inch and the district standard was previously established at 1 inch. The fencing contractor, Big Wakoo Fencing, Inc. has requested a change order in the amount of \$3,012.48 to upgrade to the 1-inch size. Big Wakoo Fencing, Inc. has not included any additional charges such as overhead and profit to this change order. They are merely passing on the direct cost of the materials to the district.

RECOMMENDATION: Staff recommends the Board of Trustees approve the Change Order for Bid Package No. 2, Big Wakoo Fencing, Inc. in the amount of \$3,012.48, as submitted.

FUNDING: Fund 21 – Building fund for the Measure G Bond



DIANI BUILDING CORP.
CONTRACTORS

May 24, 2019

attn Walter Con
business **Orcutt Union School District**
Street 500 Dyer Street
Citystzip Orcutt , Ca 93455

SUBJECT: 8-2019-01-31-01PR BP #1, 2, & 3
Diani Building Corp. Job #PR BP#2
PR Site Safety and Security Project

SCO #PR BP#2-001 - 1" Ornamental Fence Pickets vs 3/4" Pickets

Dear Mr Walter Con

Please find herein Cost Proposal #PR BP#2-001 for costs to Material cost for the difference between the 3/4" Pickets shown on the drawings and the 1" Pickets that are district standard from the Alice Shaw project

Total cost for this work is \$1,506.24.

Big Wakoo Fence concluded the added scope did impact overall Contract Time 0 Calendar Days.

Please contact me at 805-925-9533 should you have any questions or concerns.

Sincerely,

from Donnie Miller

Enclosure:

copies: Jeff Neal, Diani Building Corp.
Melissa Ball, Diani Building Corp.
File



DIANI BUILDING CORP.

PR Site Safety and Security Project

BREAKDOWN

PRICE PROPOSAL :					DATE:	05/24/19
1" Ornamental Fence Pickets vs 3/4" Pickets					SCO	PR BP#2-001
DESCRIPTION	UNIT	RATE	EXTENSION	TOTALS	NOTES	
LABOR						
RDZ	HOUR	\$	\$	-	BP -01	
BIG WAKOO FENCE			\$	-	BP-02	
QUINCON	0.0	\$ -	\$ -	-	BP-03	
			\$	-		
			\$	-		
			\$	-		
			\$	-		
			\$	-		
			\$	-		
oh Markup	6%	\$ -	\$ -	-		
SUBTOTAL				\$ -	LABOR	
EQUIPMENT						
RDZ	0.0	\$ -	\$ -	-	BP -01	
BIG WAKOO FENCE	0.0	\$ -	\$ -	-	BP-02	
QUINCON	0.0	\$ -	\$ -	-	BP-03	
	0.0	\$ -	\$ -	-		
	0.0	\$ -	\$ -	-		
SUBTOTAL				\$ -	EQUIPMENT	
MATERIALS & RENTALS						
RDZ	0	\$ -	\$ -	-	BP -01	
BIG WAKOO FENCE	0	\$ -	\$ -	-	BP-02	
QUINCON	0	\$ -	\$ -	-	BP-03	
		\$ -	\$ -	-		
		\$ -	\$ -	-		
SUBTOTAL				\$ -	MATL/RENTAL	
SUBTOTAL				\$ -	SUBTOTAL MATL/RENT/EQU	
OH & P %	6%	\$ -	\$ -	-	Subtotal w/ oh	
SUBTOTAL				\$ -	Total GC Work	
SUBCONTRACTORS						
RDZ	0	\$ -	\$ -	-	BP -01	
BIG WAKOO FENCE	1	\$ 1,506.24	\$ 1,506.24	-	BP-02	
QUINCON	0	\$ -	\$ -	-	BP-03	
	0	\$ -	\$ -	-		
SUBTOTAL				\$ 1,506.24		
OH & P %	0%	\$ 1,506.24	\$ -	-		
SUBTOTAL				\$ 1,506.24	Total SUBS	
GENERAL CONDITIONS						
	0.0%	\$ 1,506.24	\$ -	-		
		\$ -	\$ -	-		
SUBTOTAL				\$ -		
SUBTOTALS FROM ABOVE				\$ 1,506.24		
BOND COST	0.0%			\$ -		
SUBTOTAL				\$ 1,506.24	SCO TOTAL	

**THIS PROPOSAL GOOD FOR 0 DAYS
EXCLUSIONS**

JOB NO. PR BP#2





DIANI BUILDING CORP.

CONTRACTORS

May 24, 2019

attn Walter Con
business **Orcutt Union School District**
Street 500 Dyer Street
Citystzip Orcutt , Ca 93455

**SUBJECT: 8-2019-01-31-01RD BP #1, 2, & 3
Diani Building Corp. Job #RD BP#2
RD Site Safety and Security Project**

SCO #RD BP#2-001 - 1" Ornamental Fence Pickets vs 3/4" Pickets

Dear Mr Walter Con

Please find herein Cost Proposal #RD BP#2-001 for costs to Material cost for the difference between the 3/4" Pickets shown on the drawings and the 1" Pickets that are district standard from the Alice Shaw project

Total cost for this work is \$1,506.24.

Big Wakoo Fence concluded the added scope did impact overall Contract Time 0 Calendar Days.

Please contact me at 805-925-9533 should you have any questions or concerns.

Sincerely,

from Donnie Miller

Enclosure:

copies: Jeff Neal, Diani Building Corp.
Melissa Ball, Diani Building Corp.
File



DIANI BUILDING CORP.

RD Site Safety and Security Project

ALLOWANCE ALLOCATION / BREAKDOWN

PRICE PROPOSAL :					DATE:	05/24/19
1" Ornamental Fence Pickets vs 3/4" Pickets					AA	RD BP#2-001
DESCRIPTION	UNIT	RATE	EXTENSION	TOTALS	NOTES	
LABOR						
RDZ	HOUR	\$	\$ -			BP -01
BIG WAKOO FENCE			\$ -			BP-02
QUINCON	0.0	\$ -	\$ -			BP-03
			\$ -			
			\$ -			
			\$ -			
			\$ -			
			\$ -			
			\$ -			
oh Markup	6%	\$ -	\$ -			
SUBTOTAL				\$ -		LABOR
EQUIPMENT						
RDZ	0.0	\$ -	\$ -			BP -01
BIG WAKOO FENCE	0.0	\$ -	\$ -			BP-02
QUINCON	0.0	\$ -	\$ -			BP-03
	0.0	\$ -	\$ -			
	0.0	\$ -	\$ -			
SUBTOTAL				\$ -		EQUIPMENT
MATERIALS & RENTALS						
RDZ	0	\$ -	\$ -			BP -01
BIG WAKOO FENCE	0	\$ -	\$ -			BP-02
QUINCON	0	\$ -	\$ -			BP-03
		\$ -	\$ -			
		\$ -	\$ -			
SUBTOTAL				\$ -		MATL/RENTAL
SUBTOTAL				\$ -		SUBTOTAL MATL/RENT/EQU
OH & P %	6%	\$ -	\$ -	\$ -		Subtotal w/ oh
SUBTOTAL				\$ -		Total GC Work
SUBCONTRACTORS						
RDZ	0	\$ -	\$ -			BP -01
BIG WAKOO FENCE	1	\$ 1,506.24	\$ 1,506.24			BP-02
QUINCON	0	\$ -	\$ -			BP-03
	0	\$ -	\$ -			
SUBTOTAL				\$ 1,506.24		
OH & P %	0%	\$ 1,506.24	\$ -			
SUBTOTAL				\$ 1,506.24		Total SUBS
GENERAL CONDITIONS						
	0.0%	\$ 1,506.24	\$ -			
		\$ -	\$ -			
SUBTOTAL				\$ -		
SUBTOTALS FROM ABOVE				\$ 1,506.24		
BOND COST	0.0%			\$ -		
				\$ 1,506.24		AA TOTAL

THIS PROPOSAL GOOD FOR 0 DAYS
EXCLUSIONS

JOB NO. RD BP#2





BOARD OF TRUSTEES
SHAUN HENDERSON
LISA MORININI
LIZ PHILLIPS
MARK STELLER
MELANIE WAFFLE

DEBORAH BLOW, Ed.D.
District Superintendent
WALTER CON
Assistant Superintendent
HOLLY EDDS, Ed.D.
Assistant Superintendent
SUSAN SALUCCI
Assistant Superintendent
KIRBY FELL
Chief Technology Officer

Where a Dedicated Staff Means
KIDS COME FIRST

TO: Board of Trustees
Dr. Deborah Blow, Superintendent

FROM: Susan Salucci, Assistant Superintendent/Human Resources

BOARD MEETING DATE: June 5, 2019

BOARD AGENDA ITEM: Adopt the District’s Initial Collective Bargaining Proposal with Orcutt Educators Association for the 2019/2020 School Year

BACKGROUND: In accordance with law, the District’s initial “sunshine” proposal for negotiations must be adopted by the Board at a public meeting. The proposal is available for review at the District Office and to allow the public opportunity to comment on the District’s proposal a public hearing will be held this evening. Following the public hearing and Board ratification of this proposal, negotiations may commence.

FINANCIAL CONSIDERATIONS: The financial impact will be determined by the final agreement reached between the District and Orcutt Educators Association. The District is committed to ensuring financial resources will be invested in a transparent manner that maintains long-term fiscal solvency.

RECOMMENDATION: It is recommended that the Board of Trustees adopt the District’s initial proposal for negotiations with Orcutt Educators Association for the 2019/2020 school year.

ATTACHMENT: Initial Proposal

Orcutt Union School District

Governing Board Initial Collective Bargaining Proposal To Orcutt Educators Association (OEA) For A Successor Agreement 2019-2020

The Orcutt Union School District Governing Board presents its initial proposal for a successor collective bargaining agreement between the District and the Orcutt Educators Association (OEA).

The Board presents this initial proposal to enable members of the public to be informed about the issues that will be negotiated and to have an opportunity to express their views on the issues to the District Governing Board.

The District seeks modifications and changes addressing the following articles to reflect current operations and expected needs of the District:

1. Article V– Transfers and Reassignment
Improve Transfer and Reassignment language.
2. Article VIII-Class Size Address issues related to LCFF. The District seeks to discuss with OEA issues related to the Class Size article and the challenges caused by a shortage in substitute teachers.
3. Article IX – Working Days and Hours and Calendar
4. Full Day Kindergarten
5. High School Counselor MOU
6. Article X – Compensation and Health and Welfare Benefits

The Orcutt Union School District is committed to our students, teachers, and community and wishes to ensure that resources will be invested in a transparent manner to provide a comprehensive educational program while maintaining long-term fiscal solvency.



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Assistant Superintendent
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Assistant Superintendent
KIRBY FELL
Chief Technology Officer

Where a Dedicated Staff Means
KIDS COME FIRST

TO: Board of Trustees
Dr. Deborah Blow, Superintendent

FROM: Susan Salucci, Assistant Superintendent/Human Resources

BOARD MEETING DATE: June 5, 2019

BOARD AGENDA ITEM: Accept 2019/2020 Initial Collective Bargaining Proposal from California School Employees Association and it’s Orcutt Chapter #255

BACKGROUND: California School Employees Association has presented the Board with their initial proposal for negotiations for the 2018/2019 school year. The Association wishes to negotiate the following contract articles:

- Article XV: Compensation
- Appendix D Retirement Incentive Program
- Appendix E: Substitute Driving/Field Trips

FISCAL IMPACT The fiscal impact will be determined by the final agreement reached between the District and California School Employees Association.

RECOMMENDATION: It is recommended that the Board of Trustees accept the initial proposal for negotiations for the 2019/2020 school year from California School Employees Association.

ATTACHMENT: Initial Proposal



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Assistant Superintendent
KIRBY FELL
Chief Technology Officer

TO: Board of Trustees
Dr. Deborah Blow, Superintendent

FROM: Susan Salucci, Assistant Superintendent/Human Resources

BOARD MEETING DATE: June 5, 2019

BOARD AGENDA ITEM: Adopt Initial Collective Bargaining Proposal with California School Employee Association Orcutt Chapter #255 for 2019-2020 school year.

BACKGROUND: In accordance with law, the District's initial "sunshine" proposal for negotiations must be adopted by the Board at a public meeting. The proposal is available for review at the District Office and to allow the public opportunity to comment on the District's proposal a public hearing will be held this evening. Following the public hearing and Board ratification of this proposal, negotiations may commence.

FINANCIAL CONSIDERATIONS: The financial impact will be determined by the final agreement reached between the District and California School Employee Association Orcutt Chapter #255.

RECOMMENDATION: It is recommended that the Board of Trustees adopt the District's initial proposal for negotiations with California School Employee Association Orcutt Chapter #255 for a 2019-2020 school year.

ATTACHMENT: Initial Proposal

Orcutt Union School District

Governing Board Initial Collective Bargaining Proposal To California School Employees Association (CSEA) Orcutt Chapter 2019 - 2020

The Orcutt Union School District Governing Board presents its initial proposal for 2019 – 2020 reopens to the 2017 – 2020 collective bargaining agreement between the District and the California School Employees Association (CSEA) Orcutt Chapter #255.

The Board presents this initial proposal to enable members of the public to be informed about the issues that will be negotiated and to have an opportunity to express their views on the issues to the District Governing Board.

The District proposes to negotiate the following articles to address current operations and expected needs of the District:

1. Article 15 – Compensation
2. Article 11 – Holidays
3. Article 22 – Disciplinary Action